

Work Group: Applications Subcommittee

Date	5/2/2007	Time	1:30 – 3:00 P.M.
Facilitator	Miko Pattie	Scribe	Miko Pattie
Location	#914 - Plaza Tower	Call-In #	

Agency / Attendees / Role

AIKCU	Grover Hibberd	Subcommittee Member
COT	Glenn Thomas	Subcommittee Member
CPE	Miko Pattie	Subcommittee Chair
CPE	Charles McGrew	Subcommittee Member
JCPS	Bo Lowrey	Subcommittee Member
KCTCS	Phil Duvall for Sandy Cook	Subcommittee Member
KCTCS	Alicia Crouch	Subcommittee Member
KDE	Donna Eustace	Subcommittee Member
KDE	Lee Muncy	Subcommittee Member
KSU	Terry Magel	Subcommittee Member
UK	Rex Stidham	Subcommittee Member
Workforce	Joe Morgan	Subcommittee Member

Agenda/Decisions

Item:	Introduction of New Members	Decision(s)
1	Donna Eustace, Instructional Technology Consultant from Office of Teaching and Learning, KDE, joins the Subcommittee as a new member. Phil Duvall represents Sandy Cook of KCTCS for this meeting.	

Item:	Review the 6 Application Work Groups	Decision(s)
2	The group reviewed the 6 application work groups and their charges. All agreed that charge needs to be more specific to each work group and the scope needs to be defined so as not to go too far from what needs to be included. Discussion focused on how charge and scope are to be defined, what format the recommendations are to be in, and how the work is to be done during June, July and August.	
Item	Liaison Members for Application Work Groups	
3	1. Sandy Cook, Rex Stidham, Bo Lowrey, Lee Muncy – IP-based Communications (desktop conferencing, ITV, Streaming media and I2 VC) 2. Joe Morgan, Charles McGrew, Donna Eustace, Lee Muncy - Online Testing & Assessment 3. Virginia Moore, Liz Stafford, Lee Muncy – Assistive Technology 4. Liz Stafford, Vibhas Chandrachood, lee Muncy – Data Transfer 5. Glen Thomas, Bo Lowrey, Miko Pattie, Lee Muncy – Interoperability 6. Charles McGrew, Glenn Thomas, Alicia Crouch, Steve Dooley, Lee Muncy P-20 Data Warehouse	
Item	Assignment for Liaison Members	
4	1. Liaison members are to define work group charge, scope, and membership, and send it to the listserv so Subcommittee members can review prior to the May 16 meeting. 2. Charles will bring his laptop and record all revisions of these work group one-pagers based on the discussion during the May 16 meeting. 3. If completed, Charles can submit them to ITC for approval.	

Next Meeting	Agenda Items Suggested and/or Moved Forward
5/16/07	Items: 1. Review application work group's draft charge, scope and membership 2. Review the one-page work group template

KPID = Key Point(s) Influencing Decision (*e.g. timing, funding, access, security issues, MoU or other signatory approval needed, etc.*) will be noted as and if they apply to individual decisions.